

Buckhannon-Upshur Airport Authority
Regular Meeting Minutes – July 14, 2010

Members Present: Glenn Davis, Charles Anderegg, Bob Baker, Bill Wellings, Phil Loftis,
Richard Clemens
Members Absent: Scott Wilson, Weston City Manager
Others Present: Shawn Tucker (Chapman Technical Group)

The regular meeting was called to order at 7:40 am by Bill Wellings in the Upshur County Commission’s chambers.

Minutes from the regular meeting held on May 12 were distributed with the meeting announcement. **Rich Clemens moved, seconded by Glenn Davis, to accept the minutes as presented; motion carried.** Minutes from the June meeting were not distributed, and will be presented for review at the next meeting.

Phil Loftis presented the treasurer’s report. Bills submitted for payment since the last Treasurer’s report (6/9/10) include:

Date Sub.	Vendor	Current Amt.	Total Amt.
6/20/10	Allegheny Power	\$36.17	\$37.88
6/20/10	McCarty’s Portable Toilets	\$200.00	\$200.00
6/28/10	Mountaineer Gas	\$9.11	\$9.11
6/28/10	Vaisala (AWOS maintenance for June)	\$300.00	\$300.00
6/28/10	Allegheny Power	\$302.27	\$302.27
6/28/10	Allegheny Power	\$191.85	\$191.85
6/28/10	Allegheny Power	\$68.38	\$68.38
6/28/10	Purvis Brothers, Inc. (4000g Jet A)	\$11,309.60	\$11,309.60
7/9/10	Upshur Monument Works (Don Clark memorial)	\$940.00	\$940.00
7/9/10	Martin Oil (127.05g 87UL fuel)	\$331.22	\$331.22
7/9/10	Utility Boards	\$147.10	\$149.28
7/9/10	Suddenlink	\$89.95	\$89.95
7/9/10	WV DEP – Groundwater protection fee & WVNPDES Annual Permit fee	\$150.0	\$150.00
7/9/10	Fetty’s Repair Service (battery)	\$37.95	\$37.95
7/9/10	Fetty’s Repair Service (blades & labor)	\$51.35	\$51.35
7/9/10	Fibernet	\$167.26	\$167.26
7/14/10	Vaisala (AWOS maintenance for July)	\$300.00	\$300.00
7/14/10	Vaisala (AWOS AviMet Datalink Service – 7/10/10 – 10/9/10)	\$300.00	\$300.00
7/14/10	Burr’s Power Equipment (Stihl string trimmer + 6pk motor oil)	\$258.90	\$258.90

Statements for charge account customers were mailed 7/13/10.

Shawn Tucker reviewed status of FAA-funded projects. **Rich Clemens moved, seconded by Charles Anderegg, to approve selection of C&R Builders, Inc., low bidder for the Rehabilitate Main Apron (1,800 sf) project; motion carried.** Glenn Davis moved, seconded by Charles Anderegg, to authorize the President to execute the contract with C&R Builders, motion carried. Glenn Davis moved, seconded by Rich Clemens, to authorize the President to sign the application for the WV Aeronautics Commission grant request for the apron rehab project; motion carried.

Bill Wellings read the report submitted by StanTec for various projects (t-hanger project, cost estimate for HealthNet build-out, and VNAV approach mapping project). **Rich Clemens moved, seconded by Glenn Davis, to approve the StanTec fixed fee contract in the amount of \$7,500 to install the Primary Airport Control Station and Secondary Airport Control Station for geodetic position references for the mapping projects; motion carried.**

Rich Clemens reviewed the activities of the Master Plan Update engineer selection committee; preliminary recommendation, subject to ongoing negotiations, is J.C. Baker, Inc.

Bill Wellings reviewed the ongoing revisions to the Healthnet office and hangar facilities development plan.

Glenn moved, seconded by Rich, to obtain cost estimates to repair or replace the malfunctioning dashboard on the John Deere tractor for consideration at a future Authority meeting; motion carried.

Glenn moved, seconded by Charles, to approve Upshur County emergency personnel to attend the free WV Division of Forestry course in four-wheel ATV safety offered on the Airport; motion carried.

Next meeting will be **Wednesday, August 11, 2010**, in the Upshur County Commission chambers.

Meeting adjourned at 9:35.

Submitted by Philip D. Loftis, Secretary/Treasurer, the BUAA