

Buckhannon-Upshur Airport Authority
Regular Meeting Minutes – August 11, 2010

Members Present: Glenn Davis, Charles Anderegg, Bob Baker, Bill Wellings, Phil Loftis, Richard Clemens
 Members Absent: Alan Tucker, Weston City Manager
 Others Present: Brian Huffman, Shawn Tucker (Chapman Technical Group), Willie Parker

The regular meeting was called to order at 7:35 am by Bill Wellings in the Upshur County Commission’s chambers.

Minutes from the regular meetings in June and July were distributed with the meeting announcement. **Rich Clemens moved, seconded by Glenn Davis, to accept the minutes as presented; motion carried.**

Phil Loftis presented the treasurer’s report. Bills submitted for payment since the last Treasurer’s report (7/14/10) include:

Date Sub.	Vendor	Current Amt.	Total Amt.
7/23/10	Allegheny Power	\$315.14	\$321.19
7/23/10	Allegheny Power	\$189.93	\$193.77
7/23/10	Allegheny Power	\$60.63	\$62.00
7/23/10	Allegheny Power	\$43.95	\$44.57
7/23/10	Purvis Brothers, Inc. (3500G 100LL)	\$9,839.55	\$9,839.55
7/30/10	Utility Boards – Shutoff notice	\$149.28	\$149.28
7/30/10	J.T. Martin Fire and Safety (14 Hand Units Updated)	\$42.00	\$42.00
8/3/10	Utility Boards	\$304.88	\$307.06
8/7/10	Martin Oil (61.67g 87UL fuel)	\$171.44	\$502.66
8/7/10	Stantec – work completed 7/25/09 – 7/29/10	\$1,203.63	\$1,203.63
8/7/10	Fibernet	\$164.15	\$333.91
8/7/10	Suddenlink	\$89.95	\$181.90

Statements for charge account customers will be mailed 8/11/10.

Brian Huffman reviewed status of FAA-funded projects (see separate CTG report).

Bill Wellings reported on StanTec and J.C. Baker discussions concerning various projects (VNAV approach mapping project, Airport Master Plan).

Courtesy car policy was discussed, and Bill will institute a program for driver data collection (license, insurance, and signature at a minimum) of all persons authorized to drive Airport courtesy vehicles.

Next meeting will be **Wednesday, September 8, 2010**, in the Upshur County Commission chambers.

Meeting adjourned at 9:15.

Submitted by Philip D. Loftis, Secretary/Treasurer, the BUAA